



Office of Bar Counsel

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www.idaho.gov/isb

RETURN RECEIPT REQUESTED CERTIFIED NO.

June 3, 2009

PERSONAL AND CONFIDENTIAL

«firstname» «lastname»

Attorney at Law

«address»

RE: ISB File No. TA/{Acct. No.}

Dear {Attorney Name}:

Enclosed is a communication from {Bank} indicating that an instrument was presented against your client trust account number _____ for which there were insufficient funds on {Date}.

This notification was made pursuant to I.B.C.R. 302(a)(1)(D), requiring financial institutions to notify the Idaho State Bar of client trust account overdraft situations.

When you receive the monthly trust account bank statement for the month in which the referenced overdraft occurred, but not later than thirty (30) days of your receipt of this letter, please provide the following information to this office:

- A full written explanation of the cause of the overdraft situation; and
- Copies of the monthly bank statements for all your client trust accounts for the past six months, **including** the month in which the overdraft occurred.

This matter is not classified as a disciplinary complaint at this time, and will not be unless violations of the Idaho Rules of Professional Conduct are suggested. You are still required to respond to this letter, as failure to respond to Bar Counsel inquiry is a disciplinary violation. I.B.C.R. 505(e).

Thank you for your immediate attention to this matter.

Very truly yours,

Bradley G. Andrews
Bar Counsel

Enclosure(s)
BGA:bh