



Idaho State Bar Diversity Practice Section Meeting
March 21, 2024 12:00 MDT/11:00 PST
Location: ISB Offices & Zoom Video Conference

MARCH 2024 AGENDA

1. **Welcome and Call to Order** – Leon Samuels, Chair
2. **Action Item: Approval of Past Meeting Minutes** (January 2024 (Appendix A)) – Leon Samuels, Chair
3. **Action Item: Approve 2024 Budget (Appendix B)**—Leon Samuels, Chair
4. **Action Item: Dedication of up to \$365 to obtain lunch for Citizenship Day Naturalization Workshop** – Leon Samuels, Chair
 - a. *From Geoffrey Heeren Director of Immigration Law Clinic: Last year the Diversity Section of the Idaho State Bar generously donated lunch to the volunteers participating in the Citizenship Day Naturalization Workshop that took place at the University of Idaho College of Law in Boise. I am writing again on behalf of the group of organizations that is sponsoring this year's Citizenship Day naturalization workshop on April 20, 2024 at the Law School in Boise. At this point, the sponsoring organizations include the University of Idaho College of Law Immigration Clinic, the Idaho Chapter of the American Immigration Lawyers Association, Catholic Charities, the International Rescue Committee, and Familias Unidas. We hope to again have up to fifty volunteers, including Idaho attorneys and law students, assisting non-citizens with completing naturalization applications. I am writing to ask whether the Section would again consider allocating approximately \$365 to assist us with obtaining lunch for our volunteers? Thanks so much for your consideration!*
 - b.
5. **Action Item: Dedication of up to \$350 to Love the Law Event in North Idaho** – Kinzo Mihara
6. **Discussion: Submit Nominations for ISB Awards** – Leon Samuels, Chair
 - a. *Deadline is end of March. See [Awards | State Bar \(idaho.gov\)](https://www.idaho.gov/awards)*
 - i. *Distinguished Lawyer*
 - ii. *Pro Bono Awards*

- iii. Service Awards*
- iv. Section of the Year*
- v. Distinguished Jurist*
- vi. Professionalism Awards*
- vii. Outstanding Young Lawyer*

7. Discussion: Section Survey Questions & Next Steps re Implementation – Leon Samuels, Chair

8. Discussion: ISB Diversity Initiatives – Leon Samuels, Chair

9. Reminders:

- a. Next Meeting is Thursday, May 16

10. Adjourn

Appendix A | Last Meeting Minutes



Idaho State Bar Diversity Practice Section Meeting
January 18, 2024 12:00 MDT/11:00 PST
Location: Zoom Video Conference

JANUARY 2024 MINUTES

Attendance: L. Samuels (Chair), A. Courtney (Secretary/Treasurer), C. Parsons, S. Ayers, R. Flood, K. Mihara, N. Hurd, W. Ranstrom, M. Callaway Kellner, L. Tremblay, K. Bratcher, K. Stretch,

1. **Welcome and Call to Order** – Leon Samuels, Chair, called the meeting to Order at 12:01 PM MT.
2. **Action Item: Approval of Past Meeting Minutes** (November 2023 (Appendix A to Agenda)). K. Mihara moved to approve the November 2023 minutes, S. Ayers second, motion carried without dissent.
3. **Action: Vote on Section Leadership Slate** – Leon Samuels, Chair
 - i. K. Mihara moved to approve the Slate nominated, S. Ayers second, motion carried without dissent.
 - ii. Following Slate was approved (Term January 2024-December 2024):
 1. Officers:
 - a. Chair: Leon Samules
 - b. Vice Chair: Rhiannon James
 - c. Secretary/Treasurer: Anna Courtney
 2. Council:
 - a. Officers (Above)
 - b. Immediate Past Chair: Kinzo Mihara
 - c. At Large Student Member: TBD
 - d. Administrative Member from U. Of Idaho: Dean of Community and Belonging, currently Brenda Bauges or Dean of Inclusion

- e. Member at Large 1: Casey Parsons
- f. Member at Large 2: Jennifer Dempsey
- g. Member at Large 3: Wendy Olson

4. **Update: Financial Report**—A. Courtney, Secretary/Treasurer, provided a financial report. Budget will be discussed at March 2024 meeting.
5. **Action Item: Donation Request Idaho Women Lawyers Gala** – Leon Samules, Chair (Appendix B)
 - a. K. Mihara moved to sponsor one individual from the Section to attend the IWL Gala (cost of \$125.00), S. Ayers second. Motion carried without dissent.
 - b. Section discussed sending our student representative. A. Courtney to coordinate who should attend.
6. **Discussion: Nominations for Idaho Women Lawyers Gala** – Anna Courtney, Secretary/Treasurer .
 - a. A. Courtney provided an update that IWL is seeking nominations for the Gala and encouraged other section members to submit nominations.
7. **Discussion: Section Survey Questions & Next Steps re Implementation** – Leon Samuels, Chair
 - a. L. Samuels provided an update and recap on our survey. Next step is to send out the survey. L. Samuels and B. Bauges will coordinate to send out the survey in the next few weeks. Survey will first be sent out to the Diversity Section membership and then law students at the U. of Idaho.
8. **Discussion: ISB Diversity Initiatives** – Leon Samuels, Chair & Jennifer Dempsey, Council Member at Large
 - a. L. Samuels and J. Dempsey are meeting with Mary York, and other representatives in the ISB next week.
 - b. L. Samuels to circulate the decisions from other circuits to our broader membership for visibility and recapping the meeting with next steps for the initiatives.
9. **Update: Advocate Issue March/April 2024** – L. Samuels provided an update that we got all our articles in on time and we are entering the next phase.
10. **Reminders:**
 - a. Next Meeting is Thursday, March 21
11. **New Business:**

- a. K. Mihara brought forward new business: There is a request for Love the Law project in North Idaho. Judges are seeking to host an event, seeking funds from the Diversity Section. Budget would be around \$300.00. Action item for next meeting will be to vote on funding for this.
- b. If anyone is interested in facilitating a love the law in Boise, please reach out to Leon.

12. Meeting Adjourned at 12:35 PM MT.

APPENDIX B
2024 BUDGET WORKSHEET

**DIVERSITY SECTION of
IDAHO STATE BAR
Budget Worksheet (2024)**

2023

2021	2022		Actual Through Nov 30	Projected Dec	Total Projected	Budget	2024 Budget	NOTES
REVENUE (NON-CLE)								
1,675	1,745	Dues	1,675	0	1,675	1,600	1,600	
500	35	Donations	150	0	150	0	0	2023 \$150 donation for love the law
0	0	Special event revenue	0	0	0	0	0	
0	0	Special project revenue	0	0	0	0	0	
0	700	Grant revenue	0	0	0	0	0	
0	0	Transfers (equity)	0	0	0	0	0	
45	0	Other income	0	0	0	0	0	
2,220	2,480	TOTAL NON-CLE REVENUE	1,825	0	1,825	1,600	1,600	
EXPENSE (NON-CLE)								
1,391	1,028	Administrative fee to ISB	910	88	998	1,056	1,150	
0	1	Postage	2	0	2	0	0	
0	0	Copies	1	0	1	0	0	
0	3	Supplies	0	0	0	0	0	
0	0	Conference travel	0	0	0	0	0	
0	21	Governing Board	258	0	258	0	0	2023 - In person lunch meeting food costs, do not anticipate needing to budget for this expense
0	0	Committee	0	0	0	20	0	
0	0	Dues & publications	0	0	0	0	0	
34	6	Bank & credit card fees	0	0	0	10	0	
0	4	Website	4	0	4	0	0	
0	230	Special event expense	357	0	357	0	125	2023 - Citizenship Day Lunch Donation; 2024, committed \$125 to send member to IWL Gala
0	2,000	Donations	100	0	100	100	100	
0	0	Sponsorships	0	0	0	100	0	
0	0	Awards, gifts & scholarships	0	0	0	0	0	
0	345	Grant expense	0	0	0	200	0	
0	0	Special project expense	291	0	291	0	100	2023 - Love the Law related expenses
0	0	Other	0	0	0	0	0	
1,425	3,638	TOTAL NON-CLE EXPENSE	1,923	88	2,011	1,486	1,475	

CLE, RECORDED PROGRAMS & PUBLICATIONS:

		Revenue:					
0	0	CLE registrations	0	0	0	0	0
0	0	Exhibitors	0	0	0	0	0
0	0	Sponsorships	0	0	0	0	0
0	0	Publications	0	0	0	0	0
0	0	Recorded programs	0	0	0	0	0
240	0	Royalties	0	0	0	0	0

**DIVERSITY SECTION of
IDAHO STATE BAR
Budget Worksheet (2024)**

2021	2022		2023			2024 Budget	NOTES
			Actual Through Nov 30	Projected Dec	Total Projected		
240	0	CLE Revenue	0	0	0	0	
		Expense:					
0	0	CLE seminar expense	0	0	0	50	
0	0	CLE administrative fee paid to	29	0	29	50	
0	0	Publication expense	0	0	0	0	
0	0	Recorded program expense	0	0	0	0	
0	0	CLE Expense	29	0	29	100	
240	0	NET CLE INCOME (LOSS)	(29)	0	(29)	0	(100)
1,035	(1,158)	NET INCOME (LOSS)	(127)	(88)	(215)	114	25

2023 Carry Over:	\$	2,662.00
2024 Income Budgeted:	\$	1,600.00
Total:	\$	4,262.00
Less 2024 Budgeted Expenses	\$	(1,575.00)
Estimated end of 2024 funds:	\$	2,687.00