



**ISB LITIGATION SECTION
Executive Board Meeting Minutes
Wednesday, November 28, 2018**

**IDAHO STATE BAR
LITIGATION SECTION**

Officers

Randall L. Schmitz,
Chairperson

Andrea J. Rosholt, Vice
Chairperson

Alyson A. Foster, Secretary

D. Andrew Rawlings,
Treasurer

At Large Council Members

Erika Birch, Boise

Michael J. Hanby II, Twin
Falls

Leslie M.G. Hayes, Boise

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<https://isb.idaho.gov/members-services/practice-sections/lit/>

In person:

Randy Schmitz
Andrea Rosholt
Leslie Hayes
Mahmood Sheikh

By telephone:

Mike Hanby
Alyson Foster

PRESENT:

1. Introduction. Randy Schmitz called the meeting to order at 12:05 p.m.

2. 2019 Budget. Randy circulated the draft budget prior to the meeting (attached).

a. *Trial Skills Budget*. The board discussed the proposed budget in light of the historical financial experience of the program. In sum, predicted revenues are \$17,075, and budgeted expenses are \$19,300, with a budgeted shortfall of \$2,225. Program dues generally do not cover the entire trial skills budget and the Section's general funds generally make up the shortfall. In light of past feedback, the mentor reception will remain part of the agenda and will be held at JUMP! A motion was made to approve the budget, the motion was seconded, and the motion passed.

b. *ISB Budget*. The proposed 2019 budget was prepared based on the projected and actual financials of the last three years. The board discussed the overall budget and line items. The board observed that the annual budget may reflect a net loss, but year-to-year carryover covers any shortfalls and the account currently has over \$13K. The board determined that \$5,000 should be allocated to donations because the overall net revenue for 2019 is expected to be less than 2018 due to the trial skills academy; the board observed that a higher value could be approved at a later date if appropriate. The board also observed



there is no current royalty stream and that the Section should consider creating an online CLE to create a new stream. Once figures were determined, a motion was made to approve the Final Budget (attached), the motion was seconded, and the motion passed.

3. Monthly Meetings & CLEs. The first three monthly CLEs for the 2018-2019 year have been successfully completed. Following the original planned schedule for “anatomy of a caese,” the schedule is:
 - a. December 21: Cancelled because of ISB and bar holiday schedule.
 - b. January 18: Pretrial motions / motions in limine. Alyson Foster will present.
 - c. February 15: Experts. Michael Hanby will coordinate.
 - d. March: Trial skills seminar. Erika Birch is spearheading.
 - e. April 19: Post-trial motions. Randy Schmitz will coordinate.
 - f. May 17: Appeals. A volunteer from the appellate section will coordinate.
 - g. June 21: Post-judgment collection. Andrea Rosholt will coordinate to occur in Lewiston.
 - h. July: Annual meeting.
 - i. August 16: Settlement agreements. Leslie Hayes potentially will coordinate.
4. The Advocate. The Litigation Section is scheduled to sponsor the August 2019 issue. All Section members are encouraged to begin thinking of potential topics. We will need 5-6 articles, and the deadline for submissions is June 12, 2019.
5. The meeting was adjourned at 1:10 p.m.

NEXT MEETING:

January 18, 2019: Section meeting; CLE: pretrial motions & motions in limine. 525 W. Jefferson Street, Boise, Idaho, Second Floor (participation via telephone conference is also available)