

**Handout for Excel for Corporate Lawyers
Presentation for Idaho State Bar Business and Corporate Section
November 13, 2019**

1. Functions
 - FV to calculate an accruing return
 - SumIfs to generate sums based on data that meets certain criteria
 - Pmt to calculate a monthly loan payment
 - Round to round to numbers for payment totals
 - Subtotal for table columns
2. Tables
3. Absolute cell references
4. Freeze panes
5. Data / Remove Duplicates

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