

MINUTES

Government & Public Sector Lawyers Section

Thursday, September 4, 2025 • Noon MST • ISB Law Center, 525 West Jefferson, Boise

I. Call to Order

Chairperson Angela Kaufmann called the meeting to order at 12:00 p.m. MST.

II. Introductions

Completed introductions of the meeting participants.

III. Minutes of June 5, 2025 meeting

Logan Weis-Hurzeler made a motion to approve the June 5, 2025 meeting minutes. Seconded by Texie Montoya. Motion passes.

IV. Announcements

Chairperson Kaufmann announced the following:

- A. Election Results: The updated officers for the next year are:
 - a. Chair- Angela Kaufmann
 - b. Vice Chair – Logan Weis-Hurzeler
 - c. Secretary/Treasurer- David Young
 - d. At large- Michelle Vos and Gus Tate
 - e. ACE Liaison- Texie Montoya
- B. Thank you to Outgoing Officers: Emily Smith, Sarah Davis, and Stephanie Nemore
- C. GPSL Section CLE – Date and Location
 - a. Idaho State Bar and webinar option
 - b. November timeframe
 - c. Topic: Still working on
- D. Movie Night at The Flicks – “To Kill a Mockingbird”. Sponsored by the Idaho legal History Section

V. Financial Update

No updated financial documents were sent from ISB for today’s meeting. The most recent financial data received was from March 2025, where we had a net income of approximately \$10,000, which we are still close to today since the section has not had many expenses yet this year. The large expense for the section is the CLE this fall, which we budgeted \$5,000 for. Even after this and our other minimal expenses for this year, we should come out with a net income of approximately \$4,000-\$5,000.

VI. Attorney for Civic Education (ACE) update

Texie Montoya presented the ACE update. ACE has its annual Constitution Day CLE next week, on September 9, at the Lincoln Auditorium. It includes lawyers, as well as high school and college students. If anyone wants to be included in ACE, they can email Texie.

VII. CLE

Presenter: Jonathan Gradin, Pedersen Whitehead and Hanby

Title: *Typography for Lawyers: Tips and Tricks to Enhance Professionalism in Messaging*

General overview of presentation:

- What is Typography? – The visual component of the written word. Includes: font, spacing, and formatting
- Why Important? – subconscious impact; lawyers are expected to be the masters of the written word, which includes formatting; professional and polish for external and court documents – creates a stronger message and greater efficiency
- Ethical Implications – Rule 1.1. Competence and Rule 1.3. Diligence
 - o Polished documents convey competence, show effort to zealously advocate, and promote better communication
- Things to consider:
 - o Line breaks
 - o Do not leave header titles at the end of the page
 - o Turn on formatting marks and use styles/keyboard shortcuts rather than use of multiple tabs, paragraph breaks, etc.
 - o Nonbreaking Spaces to keep dates, times, reporters, section symbols, etc. together at the end of a line
 - o Double Spacing
 - Single space after periods
 - Unnecessary with modern fonts
 - o Visual Elements
 - People read left to right, top to bottom
 - If pictures are on the left side, eyes go to that instead of the text on the right side. Keep photos on the right side
- Resource: Matthew Butterick (www.typographyforlawyers.com)

VIII. Adjourn

Meeting adjourned at 1:00 p.m. MST by Chairperson Kaufmann.