



# 2022 Workplace Toolkit

Recommitting to Best Practices

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## 2022 Workplace Toolkit

Workplace Trends

Employer of Choice

Hiring Toolkit

Manager as Coach

Employee Recognition



## 2022 Workplace Trends

- ▶ High turnover rates
- ▶ Uncertainty continues
- ▶ Remote workers and onsite responsibilities
- ▶ Employee engagement
- ▶ Employee well-being

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## Employer of Choice

- ▶ What is an “Employer of Choice?”
  - ▶ *“An employer of choice is someone whom workers choose to work for when presented with other employment choices. This choice is a conscious decision made when joining an organization and when deciding to stay with that organization.”*
- ▶ Benefits:
  - ▶ High levels of productivity
  - ▶ Healthy workplace culture
  - ▶ Ability to attract top talent

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# GREAT PLACE TO WORK

## How to Become an Employer of Choice

- ▶ Fine-tune company culture
- ▶ Define your ideal employee
- ▶ Determine what will attract your ideal employee
- ▶ Help your employees grow

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## Hiring Toolkit

- ▶ Attracting the right talent
- ▶ Interview and selection process
- ▶ Paperwork (confidentiality, non-compete, employee handbook)
- ▶ Onboarding tips

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## Manager As Coach

- ▶ Sets the ideal example
- ▶ Communicates and documents expectations
- ▶ Empowers, champions and motivates workers
- ▶ Manages company risk

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## Employee Recognition

- ▶ Surprise and Delight!
- ▶ Ongoing performance management
- ▶ Individualized approach

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▶ THANK YOU!!