



Connect with
Idaho State Bar



Law Practice Management: A Mini-MBA for Legal Practitioners

Friday, January 27, 2017

The Grove Hotel
245 S. Capitol Blvd. - Boise, ID

Approved for 4.0 CLE credits of which 0.5 is Ethics

Program Agenda

This CLE is designed to give practitioners an opportunity to enhance their day to day law practice management understanding by presenting key MBA concepts.

7:30 a.m.	Registration/Continental Breakfast	10:15 a.m.	Legal Project Management: Timekeeping, Billing and Documents Gary Allen - LeanLaw
8:00 a.m.	Basic Human Resources for Law Firms: Hiring and Managing Staff Susan Olson - Hawley Troxell Ennis & Hawley LLP	11:15 a.m.	Break
9:00 a.m.	Introductory Accounting and Finance for Lawyers Adam Little - Eberle, Berlin, Kading, Turnbow, & McKlveen, Chtd.	11:30 a.m.	Data Security and Protection for Law Firms Joe Mikitish - SEN Technologies
10:00 a.m.	Break	12:00 p.m.	Ethical Considerations in Advertising and Marketing Your Legal Services Sarah Haan - University of Idaho College of Law
		12:30 p.m.	Program Concludes

Registration Fee

- Early Bird Registration (by January 13).....\$115.00
- Standard Registration.....\$130.00
- Day of Registration.....\$135.00
- Law Students.....\$30.00

Registration Information

Name: _____

ISB#: _____ Firm: _____

Address: _____

City, State, Zip: _____

Phone: _____

Email: _____

Payment Information

Make checks payable to and send completed form to:
Idaho State Bar, PO Box 895, Boise, ID 83701
Fax: (208) 334-4515

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