

FAMILY LAW SECTION MEETING AGENDA

AUGUST 14, 2015 (VIA TELEPHONE)

1. Roll Call
2. Reading and approval of June meeting minutes
3. Review and approval of May financials (unavailable at June meeting)
4. Review and approval of June financials
5. Old Business/Committee Reports
 - a. Seat 1-Conference
 - b. Seat 2-October CLE (Lisa)
 - c. Seat 3-Other CLEs (Need Coordinator)
 - July CLE (Annual Meeting) (Jen Brumley or Melanie Bailliee)
 - Lunch CLE Series (Tyler)
 - d. Seat 4-Legislation Committee (Mike Kraynick)
 - e. Seat 5-Publications Committee (Fred)
 - Handbook/Formbook (Tom/Fred/Mackenzie)
 - Advocate (Tom)
 - f. Seat 6-Technology Committee (Jen Brumley)
 - g. Seat 7-District Support (Debra Alsaker-Burke)
 - h. Seat 8-Resource Coordination (Mike Kraynick)
 - i. Seat 9-Special Projects and Awards (Jen Brumley/Melanie Baillie)
 - j. Seat 10-Donations Committee (Lisa)
6. New Business

Family Law Section meeting minutes
June 12, 2015

1. Meeting called to order by Vice Chair Lisa Rodriguez
2. Roll Call: Jamal Lysett, Mackenzie Whatcott, Lisa Rodriguez, Fred Zundel, Tom Smith, Mahmood Sheikh, Karin Seubert, Sarah Mello
3. Fred Zundel moved to approve April and May minutes, Tom Smith seconded. Passed unanimously.
4. May financials not yet available. Mahmood gave summary of April financials as refresher, previously approved.
5. Committee updates:
 - a. Seat 1 (conferences) - Lisa gave update on Jennifer Schindele's behalf: Community Property States Symposium is dormant. Melanie Bailee and Jennifer Brumley recently attended national conference and will presenting on that at annual meeting.
 - b. Seat 2 (October CLEs) - Lisa reported that planning is underway. Dates have been set as discussed at prior meeting. All are welcome to help and/or provide input.
 - c. Seat 3 (other CLEs) - Looking for chair to spearhead these efforts. Tyler Rounds may be willing to take on.
 - d. Seat 4 (legislation) - no report
 - e. Seat 5 (publications) - Fred gave update: Formbook is in draft form and further revisions are underway. Kudos to Mackenzie for all her efforts! It is planned to be ready for October CLE. Fred is working with Mary Honeycutt and her students to coordinate editing, hyperlinking, etc. Committee will circulate it to the governing counsel for review prior to publication. Deadline to finalize is August 15, 2015.

Handbook revisions are underway with substantial updates regarding military benefits and tax issues. Formbook is priority for time being.

Advocate efforts are underway. Deadline for submissions is in November 2015.
 - f. Seat 6 (technology) - No report. General consensus is that listserv working well.
 - g. Seat 7 (district support) - No report.
 - h. Seat 8 (resource coordination) - No report.
 - i. Seat 9 (special projects/awards) - Nominations are being accepted for family law award of distinction, further information on ISB website. A few nominations have already been received, are due by June 15. Recipient will be finalized by June 22nd and presented at award luncheon at annual meeting.
 - j. Seat 10 (donations) - No new requests.
6. New business - None
7. Other - Big thank you to Mackenzie for all her efforts on the formbook!!
8. Meeting adjourned at 11:25am PT/12:25am MT.

FAMILY LAW SECTION of
IDAHO STATE BAR
As of December 31, 2013, 2014 & 5/31/15

Year Ended 2013	Year Ended 2014		Actual May 2015	Budget 2015	Variance-- Favorable (Unfavorable)
<u>INCOME STATEMENT</u>					
REVENUE (NON-CLE)					
7,225	7,670	Dues	7,720	7,670	50
0	0	Donations	0	0	0
0	0	Special event revenue	0	0	0
0	0	Other income	0	0	0
<u>7,225</u>	<u>7,670</u>	TOTAL NON-CLE REVENUE	<u>7,720</u>	<u>7,670</u>	<u>50</u>
EXPENSE (NON-CLE)					
4,363	4,229	Administrative fee to ISB	2,050	5,125	3,075
138	93	Postage	4	125	121
67	123	Copies	7	100	93
7	23	Supplies	0	50	50
0	859	Conference travel	2,028	2,000	(28)
4,786	3,715	Governing Board	2,015	5,000	2,985
0	0	Committee	0	200	200
271	190	Bank & credit card fees	53	200	147
0	0	Website	250	2,000	1,750
801	1,547	Special event expense	0	300	300
5,862	5,000	Donations	500	3,500	3,000
0	0	Sponsorships	0	1,000	1,000
49	49	Awards, gifts & scholarships	0	2,500	2,500
0	0	Other	0	0	0
<u>16,343</u>	<u>15,829</u>	TOTAL NON-CLE EXPENSE	<u>6,908</u>	<u>22,100</u>	<u>15,192</u>
CLE, RECORDED PROGRAMS & PUBLICATIONS:					
<u>Revenue:</u>					
25,382	16,425	CLE registrations	0	30,000	(30,000)
3,130	2,192	Publications	300	3,000	(2,700)
3,895	3,610	Recorded programs	980	3,000	(2,020)
2,659	2,309	Royalties	107	2,000	(1,894)
<u>35,065</u>	<u>24,537</u>	CLE Revenue	<u>1,387</u>	<u>38,000</u>	<u>(36,614)</u>
<u>Expense:</u>					
14,625	14,190	CLE seminar expense	0	15,000	15,000
4,293	6,148	CLE administrative fee paid to ISB	0	7,000	7,000
4,211	867	Publication expense	0	7,500	7,500
573	1,563	Recorded program expense	0	1,000	1,000
<u>23,702</u>	<u>22,768</u>	CLE Expense	<u>0</u>	<u>30,500</u>	<u>30,500</u>
11,363	1,768	NET CLE INCOME (LOSS)	1,387	7,500	(6,114)
<u>2,245</u>	<u>(6,390)</u>	NET INCOME (LOSS)	<u>2,199</u>	<u>(6,930)</u>	<u>9,129</u>

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As of December 31, 2013, 2014 & 5/31/15

<u>Year Ended 2013</u>	<u>Year Ended 2014</u>		<u>Actual May 2015</u>	<u>Budget 2015</u>	<u>Variance-- Favorable (Unfavorable)</u>
<u>BALANCE SHEET</u>					
ASSETS					
18,155	18,208	Cash and cash equivalents	23,859		
383	934	Accounts receivable	0		
11,494	4,491	Due from (to) other funds	383		
<u>0</u>	<u>0</u>	Prepaid expenses	<u>0</u>		
<u>30,033</u>	<u>23,633</u>	TOTAL ASSETS	<u>24,241</u>		
 LIABILITIES AND FUND BALANCE					
LIABILITIES					
0	0	Accounts payable	0		
<u>1,600</u>	<u>1,590</u>	Deferred revenue	<u>0</u>		
1,600	1,590	TOTAL LIABILITIES	0		
 FUND BALANCE					
26,187	28,433	Beginning fund balance	22,043		
<u>2,245</u>	<u>(6,390)</u>	Current year income (loss)	<u>2,199</u>		
<u>28,433</u>	<u>22,043</u>	TOTAL FUND BALANCE	<u>24,241</u>		
<u>30,033</u>	<u>23,633</u>	TOTAL LIABILITIES & FUND BALANCE	<u>24,241</u>		

FAMILY LAW SECTION of
IDAHO STATE BAR
As of December 31, 2013, 2014 & 6/30/15

Year Ended 2013	Year Ended 2014		Actual Jun 2015	Budget 2015	Variance-- Favorable (Unfavorable)
<u>INCOME STATEMENT</u>					
REVENUE (NON-CLE)					
7,225	7,670	Dues	7,730	7,670	60
0	0	Donations	0	0	0
0	0	Special event revenue	0	0	0
0	0	Other income	0	0	0
<u>7,225</u>	<u>7,670</u>	TOTAL NON-CLE REVENUE	<u>7,730</u>	<u>7,670</u>	<u>60</u>
EXPENSE (NON-CLE)					
4,363	4,229	Administrative fee to ISB	2,229	5,125	2,896
138	93	Postage	7	125	118
67	123	Copies	8	100	92
7	23	Supplies	0	50	50
0	859	Conference travel	2,370	2,000	(370)
4,786	3,715	Governing Board	2,049	5,000	2,951
0	0	Committee	0	200	200
271	190	Bank & credit card fees	53	200	147
0	0	Website	250	2,000	1,750
801	1,547	Special event expense	0	300	300
5,862	5,000	Donations	500	3,500	3,000
0	0	Sponsorships	1,100	1,000	(100)
49	49	Awards, gifts & scholarships	0	2,500	2,500
0	0	Other	0	0	0
<u>16,343</u>	<u>15,829</u>	TOTAL NON-CLE EXPENSE	<u>8,566</u>	<u>22,100</u>	<u>13,534</u>
CLE, RECORDED PROGRAMS & PUBLICATIONS:					
<u>Revenue:</u>					
25,382	16,425	CLE registrations	0	30,000	(30,000)
3,130	2,192	Publications	300	3,000	(2,700)
3,895	3,610	Recorded programs	980	3,000	(2,020)
2,659	2,309	Royalties	451	2,000	(1,549)
<u>35,065</u>	<u>24,537</u>	CLE Revenue	<u>1,731</u>	<u>38,000</u>	<u>(36,269)</u>
<u>Expense:</u>					
14,625	14,190	CLE seminar expense	200	15,000	14,800
4,293	6,148	CLE administrative fee paid to ISB	21	7,000	6,979
4,211	867	Publication expense	0	7,500	7,500
573	1,563	Recorded program expense	0	1,000	1,000
<u>23,702</u>	<u>22,768</u>	CLE Expense	<u>221</u>	<u>30,500</u>	<u>30,279</u>
<u>11,363</u>	<u>1,768</u>	NET CLE INCOME (LOSS)	<u>1,510</u>	<u>7,500</u>	<u>(5,990)</u>
<u>2,245</u>	<u>(6,390)</u>	NET INCOME (LOSS)	<u>674</u>	<u>(6,930)</u>	<u>7,604</u>

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<u>BALANCE SHEET</u>					
ASSETS					
18,155	18,208	Cash and cash equivalents	21,790		
383	934	Accounts receivable	344		
11,494	4,491	Due from (to) other funds	582		
0	0	Prepaid expenses	0		
30,033	23,633	TOTAL ASSETS	22,716		
LIABILITIES AND FUND BALANCE					
LIABILITIES					
0	0	Accounts payable	0		
1,600	1,590	Deferred revenue	0		
1,600	1,590	TOTAL LIABILITIES	0		
FUND BALANCE					
26,187	28,433	Beginning fund balance	22,043		
2,245	(6,390)	Current year income (loss)	674		
28,433	22,043	TOTAL FUND BALANCE	22,716		
30,033	23,633	TOTAL LIABILITIES & FUND BALANCE	22,716		