

The background features a dark blue gradient on the left, transitioning into a complex, glowing blue grid pattern on the right. The grid lines curve and warp, creating a sense of depth and movement, resembling a tunnel or a digital data stream.

# Effective Use of Videoconference Technology in Litigation

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# Use of VTC in the Litigation Setting

- Depositions
- Mediations
- Hearings/Arbitrations
- Client/Expert Witness Meetings
- Webinars (client outreach/education)

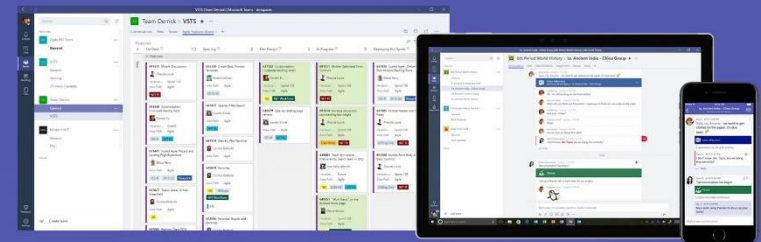


Webex Meetings

**RingCentral**<sup>®</sup>



Microsoft Teams



# Equipment

- WiFi or hardwired internet
- Computer, tablet, or smartphone with webcam and microphone capability
- Headphones (earbuds, AirPods, etc.)
- Phone (cell phone or landline) if you prefer to connect to the audio feed via phone
- Extra computer monitor or tablet to view exhibits, realtime feed, notes, etc.

**Always test your equipment!**

# Depositions

Idaho Rule of Civil Procedure 30(a)(4)

*By Remote Means:* The parties may stipulate or the Court may, on motion, order that a deposition be taken by telephone or other remote means.

Certified court reporters who hold a notary in the state of Idaho are permitted to administer oaths via electronic means.

Notice the deposition as a “remote” deposition and indicate that all parties will attend via remote videoconference or telephonic means

# Depositions

Make sure the witness has a clean desk void of distractions

Ask the deponent to describe his or her surroundings

Make sure you know the identity of each person connected to the meeting, either via video or by telephone

# Depositions

## Introducing Exhibits

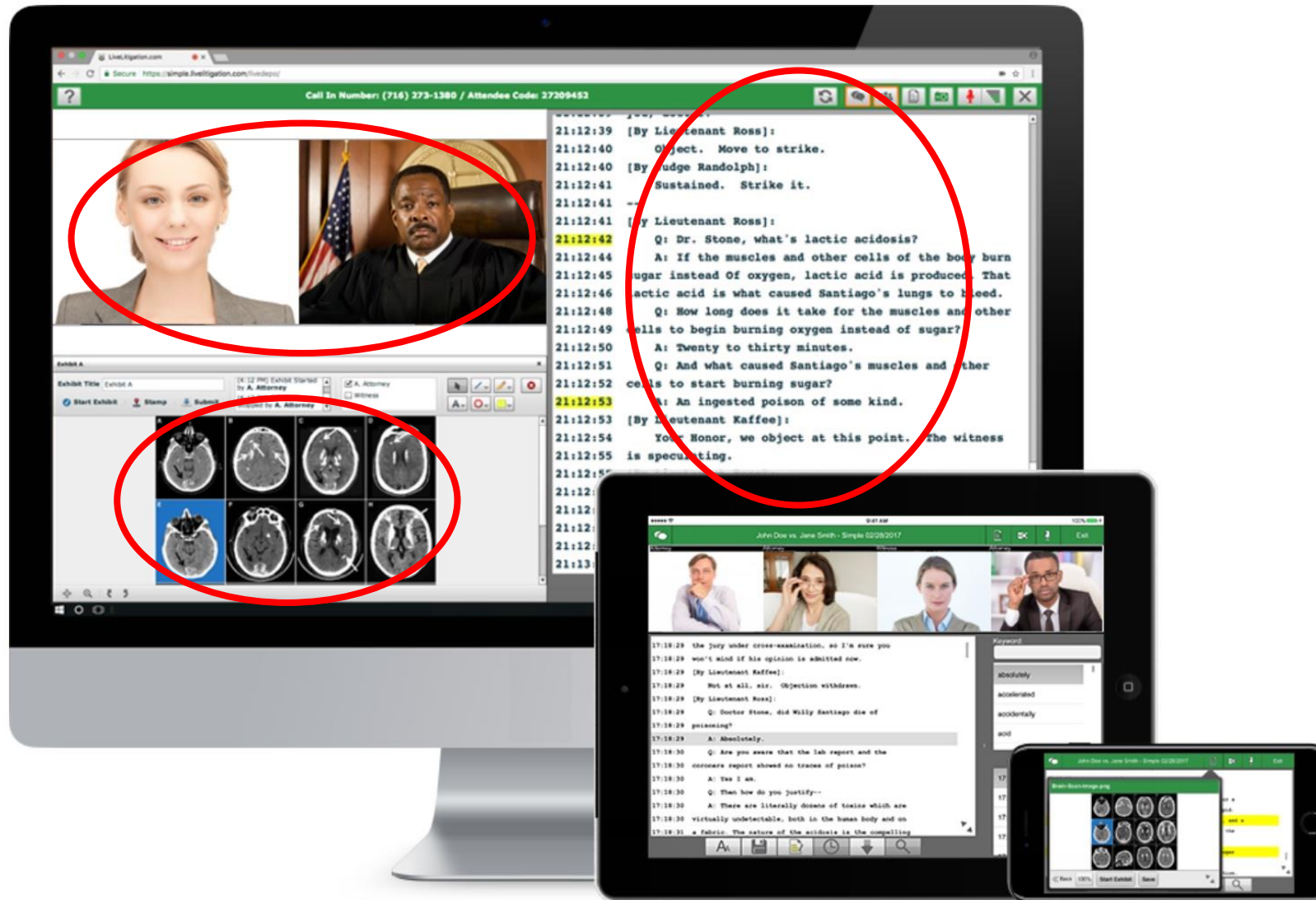
- Distribute exhibits beforehand to all parties
- Utilize the screen-sharing capabilities of your VTC platform
- Mixture of both

## Marking Exhibits

- Provide exhibits to the court reporter to mark ahead of time
- The reporter can mark exhibits electronically on the fly
- Original exhibits will be attached to the transcript as usual

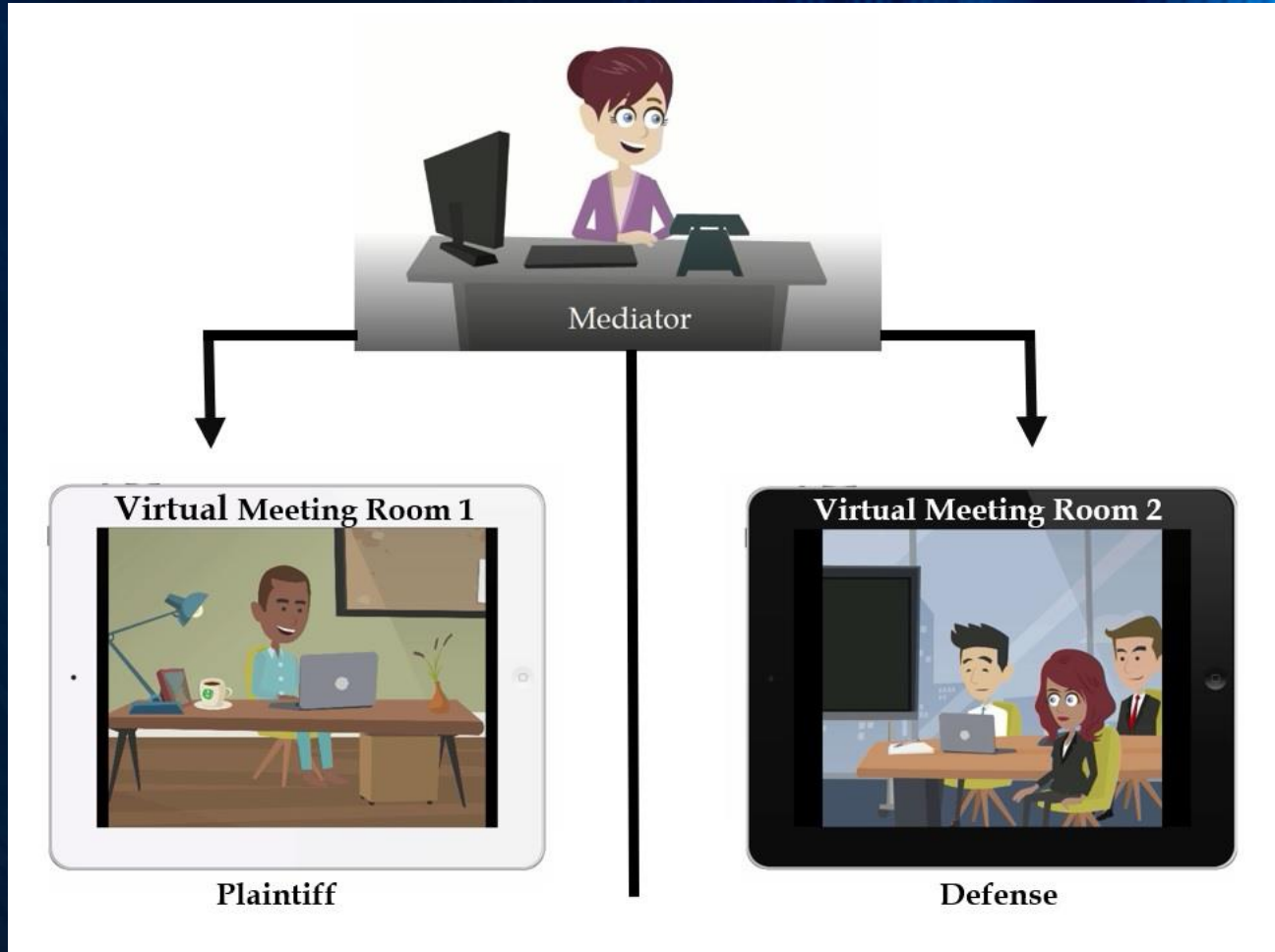


# ARV's Virtual Litigation Platform



**The benefits of taking remote depositions far outweigh the *perceived* limitations.**

# Mediations



- Completely private and secure
- Create as many meeting rooms as needed to accommodate all parties
- Have as many people connect to your meeting room as necessary
- Parties can connect via video or phone
- The mediator can easily move between rooms and have confidential discussions with each party

# Hearings/Arbitrations

- All parties are present in one large virtual hearing room
- Parties can easily be split up into private meeting rooms during breaks to confer with co-counsel, clients, adjustors, etc.
- ARV tests with all parties prior to the hearing, ensures the hearing officer/arbitrator is fully trained on the technology, and remains on standby to provide IT assistance

Witnesses can be sworn in remotely by the court reporter

Exhibits can be marked, shared, and preserved

Streaming realtime can be provided remotely to all parties, including the hearing officer/arbitrator

# Client/Expert Witness Meetings

Meet with your client or expert witnesses face-to-face

Utilize screen-sharing to review important documents or files

Easily mark up documents and preserve for later use

Use VTC whiteboard function to make notes, share ideas, and collaborate together

Record your meeting for later review

# Webinars (client outreach and education)

- Excellent tool to utilize for consulting and educating clients or the public
- Webinars are completely confidential. No public participant list.
- No need to send mass emails responding to the same topic/subject matter. Host an informative webinar for your clients to answer questions collectively
- More personal than an email or a phone call
- Record the webinar to send to clients in the future

# The Bottom Line

VTC is an incredibly useful tool that can be utilized in a myriad of ways in your practice

**Now is the time** to embrace it, to pivot and try something new, to make your practice more streamlined and efficient through the use of technology

Take advantage of ARV's wealth of knowledge and experience.

We are your partner in this.

We care about your cases as much as you do.

**We are here to help.**

24/7, day or night, whatever you need.

We are all in this together, and we are here to support you.

“That’s great, Andrea, but how much is this gonna cost me?”

# Nothing

Demo, scheduling, platform selection, setup, training,  
monitoring, full IT support

*No additional charge to you or your client*



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